

Appendix 1 – Chart of Responsibilities

President:

Appoints: Nominating Committee & Members-at-Large for other committees
Runs monthly board and general membership meetings

Vice President:

Chair, Finance Committee

Treasurer

Chair, Membership Committee

Secretary

Chair, Publication Committee

Committees –(Article 9)

Finance Committee (Article 9, Section 2)

Vice President – Chair

Treasurer – Member

Member (s) -at-Large

Membership Committee (Article 9, Section 4)

Treasurer – Chair

Director

Member (s) -at-Large

Publication Committee (Article 9, Section 5)

Secretary – Chair

Director

Member (s) -at-Large

Events & Projects Committee (Article 9, Section 3)

Director, Chair

Director

Chairs of Sub-committees

Member (s) -at-Large

Legislative & Political Awareness (Article 9, Section 6)

Three (3) Members-at-Large

Nomination Committee (Article 5, Section 2)

Three (3) Members-at-Large

Officers and Elections (Article 5, Section 2)

	Odd Year Election	EVEN Year Election	Name
Director 1	xx		
Director 2	xx		
Director 3		xx	
Director 4		xx	